

ENVIRONMENTAL POLICY 2013



Introduction and aim

Accolade Rosettes is a family-run home-based rosette company in Batley, West Yorkshire. Our main products are rosettes, sashes, lapel badges, printed ribbons and show sundries. We recognise that our operations require the consumption of energy and result in the generation of waste. It is our aim to reduce the environmental impacts of our business and operate in an environmentally responsible manner. This policy describes how we will achieve our aim.

Responsibility

This environmental policy applies to all of our operations including management, office services, manufacture, delivery and procurement.

Resources

We will ensure that resources are available to enable us to achieve our objectives and targets.

Objectives

During 2013, we aim to:

- ◆ continue to reduce the generation of waste and continue our policy of re-using and recycling where possible
- ◆ continue with responsible purchasing and sourcing; using recycled and recyclable packaging materials where possible
- ◆ inform our customers of our commitment to reducing our environmental impact

Targets

To achieve our aims, we have set ourselves the following targets:

- ◆ continue to inform customers about our environmental policy
- ◆ continue to monitor the volume of waste we generate in order to quantify improvements made as a result of the material management system introduced in 2010
- ◆ further promote and expand our policy of sending invoices electronically where possible

Monitoring and auditing

Progress against these objectives will be monitored on a monthly basis

Communication

This environmental policy is available on request.

A handwritten signature in black ink that reads 'Elizabeth Kinnaird'.

Elizabeth Kinnaird
December 2012